TRAINING FORCE
Linking Training to Industry

OCCUPATIONAL CERTIFICATE: PROJECT MANAGER
(SAQA ID: 101869)

Qualification Title: Occupational Certificate
Project Manager

SAQA Qualification ID
101869

NQF Level
Level 5

Total Credits
240

Duration
18 Months

Training Days
30 Days spread over 18 Months

Blended
Online with Face to face/remote contact sessions

Assessment Quality Partner
Services SETA

Purpose of the qualification

The purpose of this qualification is to prepare a learner to operate as a Project Manager. A Project Manager applies knowledge of project management to achieve project objectives in a specific field of application.

Target Audience

Learners who want to study to become certified Project Managers.

Entry Requirements

NSC or NCV level 4 or NQF Level 4 with Communication and Mathematical Literacy.

Course Structure

Part 1
Theory Modules
Runs with Part 2
|
Theory Exam

Part 2
Practical Modules
Runs with Part 2
|
Workbook, Observation & Assessment

Part 3
Workplace Modules
External or Onsite
|
Observation & Logbook

External Integrated Summative Assessment EISA

1. Knowledge Modules(80 Credits).

MODULE ID	Title	NQF Level	Credits
KM-01	Introductory studies for Project Managers.	5	4
KM-02	Project Integration Management.	5	4
KM-03	Project Scope Management.	5	8
KM-04	Project Time Management.	5	8
KM-05	Project Cost Management.	5	8
KM-06	Project Quality Management.	5	8

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KM-07	Project Human Resource Management.	5	8
KM-08	Project Communications Management.	5	8
KM-09	Project Risk Management.	5	8
KM-10	Project Procurement Management.	5	8
KM-11	Project Stakeholder Management.	5	8

2. Practical Skill Modules(100 Credits).

MODULE ID	Title	NQF Level	Credits
PM-01	Initiate a project.	5	4
PM-02	Plan and develop a project management approach and scope statement.	5	8
PM-03	Plan and develop a project timeline and schedule.	5	8
PM-04	Plan for and project the cost of a project.	5	8
PM-05	Plan project management systems.	5	8
PM-06	Monitor and control the scope of a project.	5	8
PM-07	Control the project delivery schedules and costs.	5	8
PM-08	Control the project quality.	5	8
PM-09	Manage and control the human resources of a project.	5	8
PM-10	Conduct and control project communication and stakeholder interaction.	5	8
PM-11	Manage and control project risks.	5	8
PM-12	Manage and control project procurement activities.	5	8
PM-13	Manage and control project close-out activities.	5	8

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3. Work Experience Modules(60 Credits).

MODULE ID	Title	NQF Level	Credits
WM-01	Attend to project initiation management processes.	5	10
WM-02	Attend to project planning processes.	5	20
WM-03	Attend to project execution and control processes.	5	20
WM-04	Attend to project close-out processes.	5	10

Course Outcome

- Initiate a project to address specific project objectives.
- Plan and prepare the delivery of a project.
- Execute and control the delivery of a project management plan.
- Manage the project close out process.

Assessment Criteria

- **Internal Assessments:** Learners will be assessed through practical demonstrations, role-playing scenarios, and written tests covering all knowledge and practical skill modules.
- **Workplace Evidence:** Learners must provide documentary evidence of their practical work, signed off by supervisors, to demonstrate competence in real-world settings.
- **Final Integrated Summative Assessment:** A final assessment to evaluate the learner's comprehensive understanding and application of the course material.

Certification

- **Occupational Certificate:** Project Manager certificate awarded by the QCTO upon successful completion of the EISA.

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Articulation Options

Horizontal Articulation

- **National Certificate:** Generic Management, Level 5, SAQA Qual ID: 59201.
- **Higher Certificate:** Operations Management, Level 5, SAQA Qual ID: 88916.

Vertical Articulation

- Advanced Certificate in Project Management, Level 6, SAQA Qual ID: 83546.
- Advanced Certificate: Management, Level 6 SAQA Qual ID: 90665.
- Diploma in Operations Management, Level 6, SAQA Qual ID: 59509.

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For more information on how your organisation can benefit, contact Training Force:

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